



## **Working Procedures for the Arctic Science Funders Forum**

**Revised March 2025**

### **Purpose**

The Arctic Science Funders Forum (hereafter the Forum) is a multilateral, discussion platform, originating from the Arctic Science Ministerial (hereafter the ASM), for funders to initiate and investigate new and enhanced collaborative scientific activities in the Arctic.

The Forum will:

- Work as a soft coordination body by facilitating information sharing for information about national and international calls for Arctic research projects without creating additional administrative burden for the funding organisations.
- Develop bilateral and multilateral research funding programmes and calls, in accordance with the values and objectives outlined in the Joint Statement of Ministers from the Arctic Science Ministerial (hereafter the ASM).
- Provide a venue for Forum participants to come together to consider “big ideas” (e.g., MOSAiC), be forward-leaning, and overcome obstacles to achieving the goals of the ASM.
- Serve as a means to communicate priorities, activities, and opportunities, thereby catalysing synergies and extra leverage on national funding. It also may help adapt and optimize funding calls (timing, priorities, requisites, etc.) from the parties prioritising international perspective.

The Forum itself is not a funding organisation and will not organise research calls or fund research projects, but its members are pivotal in funding or supporting Arctic science. Synergies with other international initiatives of funding or supporting agencies may also be explored. For further clarification, see Appendix 1.

### **Participation**

The Forum is voluntary and open to:

- Representatives of the Arctic science funding programmes of the governments  
and the six Arctic Indigenous Peoples Organisations that participated in ASM meetings.

- Up to two representatives of the leadership/secretariat of the International Arctic Science Committee (IASC), in an advisory and/or consultative role, while providing logistical support to the Forum.

## **Election of Leadership**

The leadership shall consist of a Chair, and two Vice Chairs. The term of the Chair and Vice Chair shall be four years and may be re-elected for one additional term. The Chair and Vice Chair shall be selected through a nomination and election process. The outgoing Chair may, if eligible, be re-elected as Vice-Chair for the next term.

The nomination and election shall be conducted as follows:

- The leadership shall call for nominations at least three months before the end of the current term.
- Representatives may nominate themselves or other representatives, with the nominee's consent.
- The nomination period shall last for four weeks, after which the final list of candidates shall be announced.
- The election shall be conducted during the annual general meeting, which preferably should take place every autumn.
- The quorum for the election shall be more than half of the members.
- The candidate with the highest number of votes shall be elected.
- In case of a tie, the current leadership shall determine the winner or call for a runoff election.
- If there is only one candidate for a position, a confirmation vote may be held or the candidate may be elected unopposed.
- The election results shall be announced during the meeting and recorded in the official minutes.
- Each member organization has one vote

The Forum aims to implement its tasks efficiently, without creating additional burdens for the associated funding organisations.

## **Sharing Information about Funding Opportunities**

The Forum aims to play a relevant role in communicating Arctic research funding opportunities released by both Arctic and non-Arctic countries via a public webpage currently hosted by IASC.

## **Engaging Arctic Indigenous Peoples**

The participation of representatives of Arctic Indigenous Peoples' Organisations is strongly encouraged. The Forum should include Indigenous Peoples' research priorities.

## **Involvement of Additional Funders**

The Forum may consider developing strategies to engage with other Arctic science funding entities as appropriate, such as non-governmental foundations, non-profit organizations and private companies.

## **Data governance and Data access**

The Forum will encourage and advocate for ethically open access to fully inter-operable data.

## **Establishing Working Procedures**

The Working Procedures are established on a consensus basis, and are subject to revision, if to facilitate the purpose and function of the Forum.

## **Appendix**

The appendix was added to document points for future discussion after the establishment of the Working Procedures of the Forum.

1. As currently designed (with a membership that includes non-funders), the Forum is primarily a catalyst for conversation about research priorities, rather than a platform for concrete discussion about funding mechanisms. Such predecisional discussions would need to take place funder-to-funder, thus outside this Forum.